

VIKING COUNCIL, BSA

COLLEGE OF COMMISSIONER SCIENCE



NOVEMBER 10, 2001

REDEEMER EVANGELICAL LUTHERAN CHURCH
ROBBINSDALE, MINNESOTA

www.vikingbsa.org

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This catalogue describes the Sixth Annual Viking Council College of Commissioner Science. It will be held at Redeemer Evangelical Lutheran Church in Robbinsdale. We invite you to review this information and send your application promptly. It will be a pleasure for each member of the faculty to welcome you to this year's expanded program.

The Bachelors program is the first-year, entry-level program for commissioners who have completed Basic Commissioner Training. The Masters and Doctorate program offer more advanced skills and problem solving experience, especially in the administrative area of unit service. The Doctoral program challenges the candidate to develop, organize, research and conduct an approved project that will impact the quality of unit service. An Advanced Studies curriculum is available for those commissioners who have a Masters or Doctorate Degree or who are unable to participate in the full schedule of classes for a degree. Degrees will be awarded only to registered commissioners and Service Team members.

New this year! A one-day Commissioner Basic Training course that will provide you with the tools needed to assist you in this position. More information is available on this course on page 3.

Also new this year! A completely new format is being offered that is designed for both Roundtable Commissioners and Roundtable staff! For more information about this great new program see page 3.

Your \$20 full registration fee covers course materials, certificate, patch, lunch and breaks. You may also choose to register for the ½ Day Course Audit.

Linda Miller D. C. S.
Dean of the College

COURSE SCHEDULING AND RECORDS

The completion requirements for the degree granting programs require 6 hours of course work. This includes the plenary session and six 1-hour sessions (classes). In order to insure uniform class size, the Registrar will arrange individual class schedules.

You will receive your class schedule when you check in Saturday morning.

SCHEDULE OF EVENTS

Saturday, November 10:

| | |
|--------------------|--------------------------------|
| 7:30 - 7:55 a.m. | Registration |
| 8:00 - 8:15 | Plenary Session |
| 8:20 - 9:15 | Session #1 |
| 9:20 - 10:15 | Session #2 |
| 10:20 - 11:15 | Session #3 |
| 11:20 - 11:55 | Lunch |
| 12:00 - 12:25 p.m. | Discussion Rooms * (See Below) |
| 12:30 - 1:25 | Session #4 |
| 1:30 - 2:25 | Session #5 |
| 2:30 - 3:25 | Session #6 |
| 3:30 - 4:15 | Graduation and closing |

***Self-guided/interactive discussion groups will be held after lunch in various locations for those who are interested.**

Topic suggestions will be taking during registration. Topics and room locations will be shared at lunch.

NEW COURSE SELECTIONS

COMMISSIONER BASIC TRAINING **HAROLD WRIGHT, Dean**

This one day Commissioner Basic Training course will cover the following areas and more:

1. The Aims and Methods of Scouting
2. The Commissioner Service Role
3. Supporting the Unit
4. Unit Visits
5. Unit Committee Functions
6. Quality Unit Operation
7. Counseling
8. Unit Charter Renewal Process
9. The Lifesaving Commissioner

ROUNDTABLE COMMISSIONER'S CONFERENCE **STEVE GRAHAM, Dean**

All Roundtable Commissioners and Roundtable staff will benefit from all of the program areas because of this new format. The full day of training is deliberately designed to improve communication skills, build attendance, provide new ideas for recognition, presentation and involve participants, etc.

Cub, Boy, and Venture Roundtables will have individual sessions that will cover specific topics of promotion and marketing, agendas, recruiting staff, etc. There will be ample opportunities for idea and information exchange as well as an opportunity for those who wish to make a presentation of not more than 10 minutes.

REQUIREMENTS FOR DEGREES IN COMMISSIONER SERVICE

BACHELOR OF COMMISSIONER SERVICE

JOE GLENSKI, Dean

1. Submission of an application as a candidate for the Bachelors Degree, indicating the following:
 - a. current registration as a member of a Commissioner staff or Service Team
 - b. completion of Commissioner Basic Training
2. Complete 6 hours of instruction from the list below, including 4 appropriate core courses and 2 elective courses:

BCS100 - Plenary Session

BCS101 - Introduction to Commissioner Science **Core**

BCS102 - Unit Charter Renewal **Core**

BCS103 - The Commissioner and the District **Elective**

BCS104 - Unit Visitation **Core**

BCS105 - Practical Solutions to Common Unit Needs **Core**

BCS106 - A Commissioner's Priorities **Elective**

BCS110 - Commissioner Styles **Elective**

BCS112 - What Would You Do **Elective**

BCS117 - Venturing Basics **Elective**

MASTER OF COMMISSIONER SERVICE

RANDY MILLER, Dean

1. Submission of an application as a candidate for the Masters Degree, indicating the following:
 - a. current registration as a member of a Commissioner staff or Service Team,
 - b. previously earned a Bachelors Degree in Commissioner Service
2. Complete 6 hours of instruction from the list below, including 4 appropriate core courses and 2 elective courses:

MCS 300

PLENARY SESSION

MCS 301-

NO-LAPSE/NO-DROP COMMITMENT

Core

MCS 303-

COMMISSIONER LIFESAVING SKILLS

Core

MCS 306-

COUNSELING SKILLS

Core

MCS 307-

TRANSITION FROM WEBELOS TO BOY SCOUT

Elective

MCS 401-

JUST FOR ADCs

Elective

MCS 402-

RECRUITING NEW COMMISSIONERS

Elective

MCS 408-

SELECTING & DEVELOPING A GROWTH PROJECT

Core

MCS 417-

VENTURING BEYOND THE BASICS

Elective

DOCTOR OF COMMISSIONER SERVICE

ROSS HOUSE, Dean

1. Submit an application as a candidate for Doctors Degree, indicating the following:
 - a. current primary registration as a member of a Commissioner Staff
 - b. previously earned a Masters Degree in Commissioner Science
2. Complete a project that has been pre-approved by the Dean
3. Complete 6 hours of instruction from the list below. This includes the 3 core courses and 1 elective course. Note: DCS 604 is a 3 period class.

DCS600 - PLENARY SESSION

DCS604 - COMMISSIONER GROWTH PROJECT PRESENTATION **Core**

DCS608 - ADVANCED COMMISSIONER LIFE SAVING **Core**

DCS610 - PREVENTING COMMISSIONER BURNOUT **Core**

DCS611 - CONSIDER YOUR SPOUSE & FAMILY **Elective**

MCS417 - VENTURING BEYOND THE BASICS **Elective**

½ DAY AUDIT PROGRAM

Audits are available for commissioners who do not meet degree requirements, or who can only attend a half-day program. You will be able to select 3 courses that are available at the time of your arrival.

ADVANCED STUDIES COURSES

MARTHA KASPER, Dean

1. Advanced Studies is offered for Commissioners who:
 - a. Want to continue their education after receiving their Doctorate or Masters Degree.
 - OR
 - b. Are unable to participate in the full schedule of classes for a degree
2. Commissioners who are participating in this program can also register for any of the courses offered in the Bachelors, Masters or Doctorate programs.
3. All Advanced Studies Course schedules will be confirmed at the time of check-in and are subject to availability.
4. CERTIFICATES OF ADVANCED STUDIES will be presented to registered Commissioners who have previously received a Masters Degree and complete 6 courses from the list below.

BCS110 - COMMISSIONER STYLES
MCS 307 - TRANSITION FROM WEBELOS TO BOY SCOUT
ASC 312 - ADVANCED – “WHAT WOULD YOU DO?”
MCS 401 - JUST FOR ADCs.
MCS 402 - RECRUITING NEW COMMISSIONERS.
ASC 407 - HOW TO REMOVE A VOLUNTEER.
MCS 408 - SELECTING & DEVELOPING A GROWTH PROJECT.
MCS 417 - VENTURING BEYOND THE BASICS
ASC 420 - ADDITIONAL OPPORTUNITIES FOR COMMISSIONERS.
ASC 425 - THE COMPLETE COMMISSIONER
ASC 430 - THE ROLE OF THE CHARTER ORGANIZATIONAL REPRESENTATIVE
DCS 610 - PREVENTING COMMISSIONER BURNOUT.
DCS 611 - CONSIDER YOUR SPOUSE & FAMILY

COURSE DESCRIPTIONS

BACHELORS COURSES

BCS100 - PLENARY SESSION

BCS101 - INTRODUCTION TO COMMISSIONER SCIENCE. An overview of commissioner service and the single most important resource--*The Commissioner Field Book*.

BCS102 - UNIT CHARTER RENEWAL. Review a proven plan for reregistering Scouting units on time with minimal loss in membership and leaders. Learn the role of the commissioner to facilitate and achieve on-time charter renewal.

BCS103 - THE COMMISSIONER AND THE DISTRICT. Interaction of the commissioner with the district executive and district committee. Understanding district and council operation.

BCS104 - UNIT VISITATION. Provides participants with insights on effective unit visits, what to look for, and how to be a help -- not a hindrance.

BCS105 - PRACTICAL SOLUTIONS TO COMMON UNIT NEEDS. Helps commissioners understand how to respond to unit needs. Participants become familiar with Unit Commissioner Worksheets and *Commissioner Helps for Packs, Troops, and Posts*.

BCS106 - A COMMISSIONER'S PRIORITIES. Suggests the priorities for a unit commissioner's Scouting time and energy, reviews steps in handling unit problems, and covers the important Quality Unit Award.

BCS110 - COMMISSIONER STYLES. Presents important qualities of commissioner diplomacy, a concept of "exceptional service," thoughts about "roots and wings," service recover, and explains how to remove a volunteer

BCS112 - WHAT WOULD YOU DO? A group participation/discussion session on 10 fascinating situations that commissioners might encounter.

BCS117 - VENTURING BASICS. A view of the basics of the Venturing program covering structure, membership requirements, advancement, and an explanation of how this differs from a troop.

MASTERS COURSES

MCS300 - PLENARY SESSION

MCS301 - NO-LAPSE/NO-DROP COMMITMENT. The group will explore why units lapse or drop and how to prevent it, how to develop a no-lapse/no-drop plan for a district, and why this is so important.

MCS303 - COMMISSIONER LIFESAVING SKILLS. This session sets the stage for saving a unit and reviews the basic unit lifesaving steps.

MCS306 - COUNSELING SKILLS. This session presents counseling as an effective method for commissioners to help units succeed. It covers many elements of good counseling.

MCS307 - TRANSITION FROM WEBELOS TO BOY SCOUT. Covers important ways commissioners can help boys make the transition from a pack to a troop.

MCS401 - JUST FOR ADCS. This session emphasizes the importance of the assistant district commissioner, his or her responsibilities, the effective ADC's people skills, and the evaluation of his or her work.

MCS 402 - RECRUITING NEW COMMISSIONERS. This bread-and-butter session for all administrative commissioners covers all the steps of recruiting commissioners, group recruiting techniques, and sources of prospects.

MCS 408 - SELECTING & DEVELOPING A GROWTH PROJECT. This session covers the project outline and a variety of suggestions for writing and revising the report.

MCS 417 - VENTURING BEYOND THE BASICS. Why do some crews seem to struggle? What seems to make the difference? Are girls in a crew a good idea? Does your crew know how to make decisions? A look at these and other questions that Crew Advisors are struggling with.

DOCTORS COURSES

DCS 600 - PLENARY SESSION

DCS 604 - COMMISSIONER GROWTH PROJECT PRESENTATION. 3 hours-of Doctoral Project. Presentations-Each candidate will have 12-14 minutes for their presentation.

DCS 608 - ADVANCED COMMISSIONER LIFE SAVING. Administrative commissioners are taught to give leadership to a commissioner lifesaving concept. Also guides selected districts in setting up the lifesaving team approach.

DCS 610 - PREVENTING COMMISSIONER BURNOUT. Covers types of burnout and how to prevent or correct it to maximize effective commissioner tenure. Includes valuable tips on time management and refers to several aspects of “commissioner wellness.”

DCS 611 - CONSIDER YOUR SPOUSE & FAMILY. Suggests ways to enhance family relations and resolve family conflicts regarding Scouting. Discusses how commissioner’s spouses can receive recognition from Scouting.

MCS 417 - VENTURING BEYOND THE BASICS . See Masters Program

ADVANCED STUDIES COURSES

BCS 110 - COMMISSIONER STYLES. Presents important qualities of commissioner diplomacy, a concept of “exceptional service,” thoughts about “roots and wings,” service recover, and explains how to remove a volunteer

MCS 307 - TRANSITION FROM WEBELOS TO BOY SCOUT See Masters Program

ASC 312 - ADVANCED – “WHAT WOULD YOU DO?” A group participation/discussion session on 10 fascinating situations that commissioners might encounter.

MCS 401 - JUST FOR ADCS. See Masters Program

MCS 402 - RECRUITING NEW COMMISSIONERS. See Masters Program

ASC 407 - HOW TO REMOVE A VOLUNTEER. An open discussion of a topic only recently put in print. The session provides a variety of practical guidelines on this sensitive topic.

MCS 408 - SELECTING & DEVELOPING A GROWTH PROJECT. See Masters Program

MCS 417 - VENTURING BEYOND THE BASICS. See Masters Program

ASC 420 - ADDITIONAL OPPORTUNITIES FOR COMMISSIONERS. Now that you’ve mastered the art of commissioner service, you can learn more about other exciting ways to be involved in Scouting.

ASC 425 - THE COMPLETE COMMISSIONER. Whether you are a UC, ADC, or DC, join this discussion on how to get organized to help your units succeed. You will receive a model “*Complete Commissioner’s Service Kit*’ including many new, unique, and useful commissioner service tools.

ASC 430 - THE ROLE OF THE CHARTER ORGANIZATIONAL REPRESENTATIVE. Learn about this key volunteer position and the positive impact it can have on Scouting.

DCS 610 - PREVENTING COMMISSIONER BURNOUT. See Doctorate Program

DCS 611 - CONSIDER YOUR SPOUSE & FAMILY. See Doctorate Program

Board of Regents

| | | |
|--|--|--------------|
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| | | |
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FOR THE MOST CURRENT INFORMATION PLEASE CHECK
THE VIKING COUNCIL WEB SITE AT
www.vikingbsa.org

General Information

How and When to Get There

Registration and all classes will be held at Redeemer Evangelical Lutheran Church, 4201 Regent Avenue N. in Robbinsdale, Minnesota. (Just East of Highway 100 on 42nd Avenue)

Registration will begin at 7:30 a.m. on Saturday, November 10, 2001.

